



Town of  
**Longmeadow, Massachusetts**  
20 Williams Street, Longmeadow, MA 01106  
Tel. (413) 565-4110 • Fax (413) 565-4112



**Town Manager**  
Lyn Simmons

**Select Board**  
Joshua Levine, Chair  
Mark Gold, Vice Chair  
Dan Zwirko, Clerk  
Thomas Lachiusa

## Select Board Regular Meeting

Tuesday, January 3, 2023  
7:00 PM

Longmeadow Public Schools Central Office,  
Meeting Room A15

535 Bliss Road, Longmeadow, MA, 01106

Hybrid Meeting  
**AGENDA**

- 1. Arrangements for remote participation By Select Board members and members of the public are made in accordance with Chapter 20 of the Acts of 2021**

Documents:

[C20ACTSOF2021.PDF](#)

- 2. Join Zoom Meeting (January 3, 2023)**

Please click the link below to join the webinar:

[HTTPS://US02WEB.ZOOM.US/J/84660127106?  
PWD=QWDPDY9NCU1WNLHNAFZ4OTLQDULOUT09](https://us02web.zoom.us/j/84660127106?pwd=QWDPDY9NCU1WNLHNAFZ4OTLQDULOUT09)

Or dial by phone: +1 646 558 8656

Webinar ID: 846 6012 7106

Passcode: 442928

**3. Open Session, Announcement of Audio and Video Recording, Pledge of Allegiance.**

**4. Announcements**

**A. Select Board Announcements - January 3 2023**

Documents:

[\\_SELECT BOARD REGULAR MEETING - ANNOUNCEMENTS \(17\).PDF](#)

**5. Diversity, Equity, and Inclusion (DEI) Committee Interviews**

Documents:

[DEI COMMITTEE INTERVIEW SCHEDULE 2023 1 3.PDF](#)  
[RONNIE LEAVITT\\_DEI APPLICATION \(1\).PDF](#)  
[GABRIEL MOKWUAH\\_DEI APPLICATION.PDF](#)

**6. Resident Comments**

**7. Select Board Comments**

**8. Town Manager's Report**

**A. Town Manager's Report - January 3 2023**

Documents:

[TOWN MANAGER REPORT JANUARY 3 2022 \(2\).PDF](#)

**9. Old Business**

**A. Approval of Meeting Minutes**

**a. Draft Meeting Minutes - December 19, 2022**

Documents:

[2022 12 19 MINUTES \(DRAFT\).PDF](#)

**B. Select Board Policy on Flags and Use of Town Seal**

Documents:

[USE OF TOWN SEAL POLICY.PDF](#)  
[FLAG AND BANNER DISPLAY \(2022 1 3 EDITS\).PDF](#)

**C. ARPA Prioritization List Vote**

Documents:

[ARPA PROJECTS - ARPA REVISED DECEMBER 2022.PDF](#)

## 10. New Business

### A. Policy for Special Municipal Employee

Documents:

[SPECIAL MUNICIPAL EMPLOYEES.PDF](#)

### B. One Day Liquor License Applications

#### a. One Day Liquor License Applications - Longmeadow Adult Center Community Fund

LACCF has applied for two One-Day Liquor Licenses for the following events at the Longmeadow Adult Center: 1/5/2023 - Art Show, 5 pm - 7:30 pm, and 1/26/23 - International Dinner, 5 pm - 7:30 pm. Please see attached.

Documents:

[LACCF\\_2023 1 5 AND 1 26.PDF](#)

### C. Animal Control Officer Designation 2023

In accordance with Massachusetts General Law, Chapter 140, Section 151, the mayor of each city and the Select Board of each town shall annually designate an animal control officer ("ACO"), who may be a police officer or constable. The mayor or Select Board shall immediately submit to the commissioner of the Massachusetts Department of Agricultural Resources ("Department") the names, addresses and dates of hire of such animal control officer(s).

Vote: To designate Martylee Caramante as the Longmeadow Animal Control Officer (ACO) for 2023.

Documents:

[TOWN OF LONGMEADOW MAIL - FWD\\_ ANIMAL CONTROL OFFICER DESIGNATION 2023.PDF](#)

### D. Set Date for 2023 Annual Town Meeting

Vote: To set the 2023 Annual Town Meeting date and location as Tuesday, May 9, 2023, at 7 pm in the Longmeadow High School Gymnasium.

## 11. Correspondence

Documents:

[TOWN OF LONGMEADOW MAIL - 613001 HOLYOKE - LONGMEADOW-](#)

**12. Vote to enter Executive Session**

Vote to enter into Executive Session in accordance with MGL Chapter 30A, Section 21(a) (3), to discuss strategy with regard to anticipated litigation, discussion of which in open meeting may have a detrimental effect on the litigating position of the Town and the Chair so declares, not to reconvene in Open Session.

**13. Adjourn**

*~ The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. ~*