

Diversity, Equity, and Inclusion (“DEI”) Advisory Committee Meeting Minutes

Thursday, October 19, 2023

6:00 PM

**Longmeadow Adult Center, Conference Room
211 Maple Road, Longmeadow, MA 01106**

AGENDA

1. Open Meeting Call to Order
2. Public Comments
3. Committee Comments
4. Invited Guest: Longmeadow Town Moderator Dr. Rebecca Townsend
5. Old Business
 - a. *Approval of Meeting Minutes*
 - b. *Continued Review of Committee Scope and Sub-Committee Appointments*
 - i. *Sub-Committee Assignment Review*
 1. *Updates? What’s been learned?*
 - c. *Update on this Committee’s Appointment* - Update from the Chair on meetings held since 21 September.
 - d. Presence at recent town festivals.
 - i. Debrief from Linda (since absent for 21 September meeting) of September 9-10 Fall Festival
 1. Reports
 2. Significant conversations
 3. Reimbursements due her
 - ii. Debrief from Linda of September 17 Pride Festival
 1. Reports
 2. Significant conversations
 3. Reimbursements due her
6. New Business
 - a. Discussion of DEI Survey results to date and immediate and longer-term next steps including wider dissemination.
 - b. Opportunity for our voices and participation, and a request to distribute: email received by each of us on 11 October from Corrin Meise-Munns regarding the DRAFT Long Range Plan Inventory & Analysis that is now open for public comment. The Inventory and Analysis is essentially the "existing conditions" foundation of the Long-Range Plan and was developed over the course of the past year's data analysis, and engagement with the LRPSC, residents, stakeholders, and Town staff. The deadline for public comments is 31 October.
 - c. Strengthen presence at future town festivals/events/in general.
 - i. Logo

LONGMEADOW TOWN CLERK
ROD 2023 OCT 16 AM 8:17

- ii. Informatic brochure
- iii. Staying in touch: social media, yard signs, presence at school open houses, other town events?
- d. Other new business

7. Adjournment

