

TO: Select Board
FROM: Katherine T. Ingram
DATE: December 27, 2021
RE: Proposed Annual Town Election Date 2022

I am recommending that the Select Board vote to set the date of the Annual Town Election as Tuesday, June 14, 2022 with a Preliminary Election date, if needed, to be held on Tuesday, April 26, 2022.

Per Town of Longmeadow General Bylaws:

3-201. Annual Election.

The annual election of Town Officers is held after the annual meeting, the exact date to be determined by February first of each year by the Select Board.

Preliminary Election:

A Preliminary Election will be held in the event that more than twice the number of candidates submits papers for an available seat. For example, there are two 3-year Select Board seats available, 5 or more candidates submit papers, there will need to be a Preliminary Election to narrow the list down to 4 candidates unless someone withdraws by the date noted below. The entire election schedule is planned based upon the potential Preliminary Election date.

Obtaining Nomination Papers:

1. March 4, 2022, deadline to obtain nomination papers – 5:00 pm deadline.
2. March 8, 2022, deadline to submit nomination papers to Registrars for certification – 5:00 pm deadline.
3. March 24, 2022, deadline to file objections and withdrawals (must be notarized) – 5:00 pm deadline.

April 26, 2022 Preliminary Election Deadlines (if needed):

1. April 6, 2022, last day to register to vote (20 days prior) – 8:00 pm deadline.
2. April 19, 2022, last day to post warrant (7 days prior).
3. April 21, 2022, deadline to apply for an absentee ballot by mail (4 business days prior).
4. April 25, 2022, deadline to apply in person for an absentee ballot – noon deadline.
5. April 26, 2022 – polls will be open 7:00 am – 8:00 pm.

Tuesday, June 14, 2022 Annual Town Election Deadlines:

1. May 25, 2022, last day to register to vote (20 days prior).
2. June 7, 2022, last day to post warrant (7 days prior).
3. June 9, 2022, deadline to apply for an absentee ballot by mail (4 business days prior).
4. June 13, 2022, deadline to apply in person for an absentee ballot – noon deadline.
5. June 14, 2022 – polls will be open 7:00 am – 8:00 pm.

Nomination papers will be available in the Town Clerks Office starting January 4, 2022, assuming the SB sets the election date on January 3, 2022.