

# Longmeadow Community Preservation Committee

Date: January 10, 2023

Time: 7:00 p.m.

Location: In Person Meeting-- Longmeadow High School Room A31

Approved as presented at the January 26, 2023 meeting

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## Longmeadow Community Preservation Committee Minutes of January 10, 2023

Present: John Bresnahan, Linda Glenn, William Harbison, Don Holland, Dave Marinelli, Arlene Miller, Jeff Rintoul, Steve Weiss

Absent: Ron Manseau

Guests: Bianca Damiano, Administrative support for CPC  
Sean Van Deusen, Director Longmeadow DPW and applicant for CPC Project 2023-2  
Shawn Schrage, Applicant for CPC Project 2023-3  
Dan Healy, Member Longmeadow Capital Planning Committee  
Lyn Simmons, Longmeadow Town Manager  
James Palmier, new CPC Administrative Assistant

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1. **Review and approval of minutes from the December 13, 2022 Meeting:** A motion was made by Don Holland and seconded by Dave Marinelli to approve the minutes from the December 13, 2022 meeting as presented. The motion passed unanimously.
2. **Report from the Chair:** Chairman Weiss reported on the following:
  - a. Chairman Weiss introduced James Palmier, the new CPC Administrative Assistant. He explained that James and Bianca would be working together through our busy season.
  - b. Chairman Weiss welcomed Sean Van Deusen and invited him to provide an update on the status of new drawings and a new quote on application 2023-2. Most of the discussion focused on funding. The updated quote for the total project cost has increased to \$1.9 million for the replacement of three ADA compliant playgrounds at the elementary schools. The following points were made:
    1. Mr. Van Deusen emphasized that all three schools should be done at the same time to maximize implementation efficiency and minimize the project cost. He also said that none of the three current elementary school playground structures meet current ADA standards. The 2023-2 structures being proposed would bring all units into ADA compliance.
    2. Town Manager Lyn Simmons spoke of 3 possible funding sources for CPC Project 2023-2; CPC dollars, Capital Planning dollars and ARPA funds. Town Manager Simmons also emphasized the importance of replacing all three sites concurrently and doing them now.
    3. Mr. Healy from the Capital Planning Committee offered that their entire budget is \$2.0 million

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and there are numerous requests for that money.

4. Chairman Weiss noted that the Longmeadow CPC has a total funding balance available (not including housing) of about \$1.2 million.

5. Dave Marinelli noted that he had read the consultant's report regarding the playground equipment and wondered if it would be possible to continue to use some of the current structures (those in the best condition) for a period of years, to allow for phasing in the new structures, which would help the cash flow for this project from the various funding sources.

There was no particular opposition to this project request, rather a lot of creative conversation about the cost and how to pay for the total project.

C. Chairman Weiss invited Mr. Schrage to discuss the revised request for CPC project 2023-3. The initial request for this rehabilitation work on the Glenbrook softball fields was for \$120,000. That has been amended down to \$ 95,000. Mr. Schrage reported that he removed from the funding request the steps and the fence. He chose to focus on the field of play, refurbishing the fields, the backstops and safety fencing. He pointed out that the backstops and scoreboard would be portable if the land were to be needed in the future for a new middle school. The same is true for the batting cage and scoreboard.

When asked to prioritize the features in his request he stated that his first priority would be the field resurfacing, the backstops and safety fencing. His second priority would be the scoreboard. The batting cage would be the third priority with the storage shed being the fourth.

DPW Director Van Deusen reiterated his concerns that the Glenbrook softball fields project would require more detailed specs than have been provided as well as a bidding process. Lyn Simmons stated that it would be most beneficial to the Town if we worked together on planning and timing of these projects.

**3. Continued discussion of the CPC Plan Update:** The committee worked together on the review of the proposed updated draft CPC plan. Comments and edits were discussed. Dave Marinelli took notes and offered to incorporate the edits, which were agreed upon by consensus, into the draft document. This review will be continued at our next meeting.

**4. New Business:** There was no other business to discuss.

A motion was made by Jeff Rintoul and seconded by Linda Glenn to adjourn the meeting at 9:12 PM. The motion passed unanimously.

Minutes taken by Arlene Miller