



Regular Meeting of the Longmeadow Parks and Recreation Commission
Tuesday, October 10, 2023
Location: Longmeadow Adult Center, Classroom 1

Present: Chair Berke, Vice Chair Duquette, Commissioner Rintoul, Director Jarvis, Assistant Director Judd

Absent: Commissioner Horowitz, Commissioner Robinson

- I. Public Participation-** None
- II. Approval of the July Meeting Minutes** - A motion was made by Commissioner Rintoul to accept the July 25, 2023 minutes as presented. Vice Chair Duquette seconded the motion. The motion was passed.
- III. Community Preservation Committee Update-** Commissioner Rintoul reported that the Commission has begun to meet and are following up on and closing out prior fiscal year projects. The FY'24 deadline is November 8, 2023.
- IV. Long Range Plan update-** Chair Berke reported the that the draft LRP inventory and analysis is now open for public comment.
- V. Parks & Recreation Department Financials-** Director Jarvis reported that financial data is consistent with the prior year.
- VI. Old Business**
 - a. Wolf Swamp complex update-** Director Jarvis reported that the field is heavily used, the maintenance plan and concessions are both going well. Additional signage for the parking lot drop off area should be up within the week.
 - b. Active Recreation Study Update-** The study is near completion.
 - c. Signage/banner policy-** The policy is now with Town Council for legal review.
- VII. New Business-**
 - a. Chair and Vice Chair positions-** Vice Chair Duquette made a motion to continue with the current Commission positions. Motion was seconded by Commissioner Rintoul, individual roll call vote was taken and the motion was carried unanimously, without descent.
 - b. LRP discussion/survey-** Tabled until the next meeting on Tuesday, November 14, 2023.
- VIII. Announcements-**
 - a. Next Meeting-** The next meeting has been set for Tuesday, November 14, 2023 and December 12, 2023 at 6:30pm.
- IX. Adjournment-** A motion to adjourn was made by Commissioner Rintoul and seconded by Vice Chair Duquette. Individual roll call vote was taken and the motion was carried unanimously, without descent.

Meeting was adjourned at 7:50pm.

Respectfully submitted, Cristina Judd, Recording Secretary